

First-year advising holds outreach

Below, find initial and follow up messaging suggestions for the students on your caseload with a V28 hold.

FIRST MESSAGE

Subject line: Advising hold: “Advising w/Full Impact”

Body of message:

All first-year students had a hold placed on their record recently. If you go into HOLDS, you’ll probably see these words: “Bloomington Advising w/Full Impact.”

I can help you with that. This university-mandated hold on your record means you won’t be able to register for [fall/spring] classes until you’ve met with your departmental advisor. Now is a great time to schedule a conversation with me to talk about your academic progress and long-term plans.

Some other possible topics include:

- Adjusting to life on campus
- Making a draft of your 4-year plan
- Personal interests that you might be able to explore at IU through classes or clubs
- Academic tools such as the Bulletin, AAR, and the OCQ—IU’s version of Rate My Professor
- Minors, certificates, or second majors that serve your long-term goals
- Skills you want to develop in or outside the classroom
- Departmental resources, honors, or research opportunities
- Common internships in your major

Checking a hold

To confirm a release of the hold or see if you have other holds, log in to the [Student Online Advising Records \(SOAR\)](#) in One.IU.

Scheduling

Schedule now with the [Department] team in the [Student Appointment Scheduler](#). You can email me at [Advising Email Address] if you have questions.

[Advisor’s signature]

SECOND MESSAGE

Subject line: Advising hold

Body of Message:

All first-year students have an advising hold placed on their record. Time is running out to talk with me or another advisor in your major before continuing student registration takes up most advising appointments.

I'm happy to meet with you in the next couple of weeks. This university-mandated hold on your record means you won't be able to drop/add or register for classes until we've met. Now is a great time to schedule a conversation with me to talk about your academic progress and long-term plans.

Other possible topics include:

- Adjusting to life on campus
- Making a draft of your 4-year plan
- Personal interests that you might be able to explore at IU through classes or clubs
- Academic tools such as the Bulletin, AAR, and the OCQ—IU's version of Rate My Professor
- Minors, certificates or second majors that serve your long-term goals
- Skills you want to develop in or outside the classroom
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Checking a hold

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Scheduling

Schedule now with the [\[Department\]](#) team in the [Student Appointment Scheduler](#). You can email me at [\[Advising Email Address\]](#) if you have questions.

[\[Advisor's signature\]](#)