**College of Arts and Sciences**

Proposal for a

New Undergraduate Degree (B.S. or B.F.A.) or Major (B.A.)

College of Arts and Sciences students pursuing the Bachelor of Arts (B.A.) degree must complete at least one major as part of the requirements for the degree. Bachelor of Science (B.S.) and Bachelor of Fine Arts (B.F.A.) degrees are generally more academically or professionally focused and, therefore, require more coursework in the major field.

Please review the information (including the minimum standards for degree and majors) and instructions for submitting proposals available at <http://go.iu.edu/1gDB>.

# 1. Basic Information

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| --- | --- |
| Department/Program: | [Type Name of Department/Program] |
| Title of proposed degree/major: | [Type Title of Proposed Degree or Major] |
| Projected Implementation: | May [TYPE YEAR] |

# 2. General description of the degree or major

* + What will students learn in the degree/major? What types of problems or issues will be explored? What skills will be developed?
  + What are the key or unique features of the degree/major?

# 3. Rationale

* Why is the degree/major needed?
* Describe the student population to be served by this degree/major.
* How does it align with College, campus, and university strategic plans?
* Is there a national, state, or regional labor market need that is served by this proposal?
* Have you engaged in any surveys of students, employers, or others to help establish the need of the degree/major?

# 4. Learning outcomes

* What are the learning outcomes for the degree/major?
* How will they be assessed?
* Will accreditation for the major/degree be sought?

# 5. Requirements, innovative features, and challenges

* + Describe the curriculum generally along with a brief explanation as to how courses were chosen to be part of the degree/major.
  + Describe any innovative features of the degree/major.
  + Will any facility or additional capital investments (such as equipment) be required in order to support the degree/major? If so, what progress (if any) has been made in securing these funds?
  + Describe any resources (personnel, library holdings, equipment, etc.) required to implement the degree/major and the sources from which the resources will be provided.
  + Describe any particular staffing or teaching problems associated with the degree/major or the courses that constitute it.
  + *Required Appendix 1:* List the requirements for the degree/major in manner consistent with how they would be listed in the College *Bulletin*. (Be sure that the requirements meet the College’s minimum standards for degrees/majors.)
  + *Required Appendix 2:* List all of the courses along with their *Bulletin* descriptions that may be used to satisfy the requirements for the degree/major. Note any prerequisites required for each course.
* List any special requirements or process for admission into the degree/major.

# 6. Relationships, overlap, and opportunities

* + Describe how the degree/major overlaps with existing degrees, majors, minors, or certificates offered in the College or elsewhere at IUB.
  + Describe the extent to which any cooperative relationships, if any, will need to be established with other departments, programs, or schools. Please describe any such contact that you have established.
  + *Required Appendix 3:* Include Letters of support from any school, department, or program that has the potential to be reasonably impacted by the creation of the degree/major. These letters must be submitted with the proposal. **IMPORTANT: the College will coordinate soliciting letters, as necessary, from the professional schools (Kelley, SPH, SPEA, Music, etc.); do NOT ask for these letters yourself.**