**College of Arts and Sciences**

Proposal for a New Concentration within a Degree or Major

Undergraduate concentrations are an area of emphasis within a degree or major. Concentrations can be required or optional. They are generally included on the transcript, appearing indented below the major.

Please review the information (including the minimum standards for concentrations) and instructions for submitting proposals available at <http://go.iu.edu/1gDB>.

# 1. Basic Information

|  |  |
| --- | --- |
| Department/Program: | [Type Name of Department/Program] |
| Degree or Major: | [Type Title of Degree or Major] |
| Title(s) of proposed concentration(s): | [Type Title of Proposed Concentration(s)] |
| Projected Implementation: | May [TYPE YEAR] |

# 2. Rationale

* Why is/are the concentration(s) needed?
* Describe the student population to be served by this concentration.
* How does it align with College, campus, and university strategic plans?

# 4. Learning outcomes

* What are the learning outcomes for the minor?
* How will they be assessed?

# 5. Requirements, innovative features, and challenges

* + Describe the curriculum generally along with a brief explanation as to how courses were chosen to be part of the concentration.
	+ Describe how the concentration dovetails with the major and how it complements any existing concentrations, if applicable
	+ Describe any innovative features of the concentration.
	+ Describe any particular staffing or teaching problems associated with the concentration or the courses that constitute it.
	+ *Required Appendix 1:* List the requirements for the major and concentration(s) in manner consistent with how they would be listed in the College *Bulletin*. (Be sure that the requirements meet the College’s minimum standards for majors and concentrations.)
	+ *Required Appendix 2:* List all of the courses along with their *Bulletin* descriptions that may be used to satisfy the requirements for the concentration(s). Note any prerequisites required for each course.

# 6. Relationships, overlap, and opportunities

* + Describe how the concentration(s) overlaps with existing degrees, majors, minors, or certificates offered in the College or elsewhere at IUB.
	+ Describe the extent to which any cooperative relationships, if any, will need to be established with other departments, programs, or schools. Please describe any such contact that you have established.
	+ *Required Appendix 3:* Include Letters of support from any school, department, or program that has the potential to be reasonably impacted by the creation of the concentration(s). These letters must be submitted with the proposal. **IMPORTANT: the College will coordinate soliciting letters, as necessary, from the professional schools (Kelley, SPH, SPEA, Music, etc.); do NOT ask for these letters yourself.**

# Appendix 1 –Requirements

# Appendix 2 – Course Descriptions

# Appendix 3 – Letters of Support